

## Proposed admissions arrangements 2023-2024 – Dixons Allerton Academy

### The admission arrangements are:

- a) There are 245 places in Year 7.
- b) Scholars in Year 6 at the Academy will have an automatic right to transfer into Year 7. Parents should still complete the form specified at point d) (below) by the stated deadline and list the Academy as a preference; this will then communicate their wish for their child to remain at the Academy to the local authority.
- c) Applications for places at the Academy will be made in accordance with the local authorities Coordinated Admission Scheme, as published on local authorities' websites and in Bradford Local Authority's "A guide for parents about admission arrangements for Secondary Schools". Where the Academy receives more applications than places available, the oversubscription criteria for admission will apply.
- d) Applications must be made on the Common Application Form (CAF) provided by the local authorities by the stated deadline.

### Oversubscription criteria

Because it is an all-through Academy, 60 of the 245 places are automatically available to children already attending the Academy in Year 6.

The Academy will admit up to 185 children in the relevant age group each year if sufficient applications are received. If any of the Year 6 children do not require a place for Year 7, their places will be allocated to other children applying. All applicants will be admitted if 185 or fewer apply.

If the Academy is oversubscribed, after the admission of children with an Education, Health & Care Plan, where the Academy is named, priority for admission will be given to those children who meet the criteria in the order set out overleaf:

- a) Looked-after children or children who were previously looked after. See note 1 for a definition of these terms.
- b) Children who have exceptional social or medical need, supported by a written recommendation from the child's paediatrician/consultant or a professional from Children's Services. The recommendation must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.  
Prioritisation will be decided based on the information received and parents will be informed if the application meets this criterion before the end of December. See note 2 for how to apply.
- c) Up to four children of staff, who have been in post for at least two years, or to staff recently appointed to a post for which there is a demonstrable skill shortage. See note 3 for how to apply. If demand exceeds places at this point, the decision of who will be offered the place will be made by using a computerised random number generator programme (see note 4).
- d) Children whose siblings live at the same address, currently attend the Academy, and will continue to do so on the date of admission (see note 5 for a definition of sibling). If demand exceeds places at this point, places will be decided based upon proximity to the Academy as detailed at point f).
- e) Up to 24 children who are currently on roll at either Dixons Manningham or Dixons Marchbank academies in Year 6 (see note 6). If demand exceeds places at this point, places be decided based upon proximity to the Academy as detailed at point f).
- f) Admission of children based on proximity to the Academy using straight line measurement taken from the Ordnance Survey reference point for the home address (see note 7) to the main entrance of the school. Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by using a computerised random number generator programme (see note 4).

Where a child is allocated a place and they have a sibling/s (brother/s or sister/s) applying for the same year group, the sibling/s will also be offered a place/s (see note 8).

### Notes

1. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).  
A previously looked-after child is a child who, immediately after being looked-after, became subject to adoption, a child-arrangements order or special guardianship order including those who appear (to the Governing Body) to have been in state care outside of England<sup>1</sup> and ceased to be so because of being adopted.

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<sup>1</sup> A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.



2. Applications must be in the form of a letter or e-mail to the Governing Body of the Academy, sent via the Admissions Officer, and accompanied by the supporting information described above.  
The e-mail or letter is required in addition to the submission of a completed local authority application form.
3. Applications must be in the form of a letter or e-mail to the Governing Body of the Academy, sent via the Admissions Officer, stating the name, post, and length of service of the member of staff and the child's name and date of birth.  
The e-mail or letter is required in addition to the submission of a completed local authority application form.
4. All applications will be allocated a random number of between 1 and 8 that contains up to 7 decimal places. The numbers will be allocated by a computer programme and ranked from the smallest number at the top to the biggest number at the bottom.  
The randomisation process will be supervised by an independent clerk of the independent appeals panel.
5. In addition to brothers and sisters, the term sibling includes half, adopted, step, or foster brothers or sisters living at the same address. It does not include cousins or other family members sharing a house.
6. Children must be on roll at the time of allocations and continue to be on roll until the end of Year 6. Please note that we are heavily oversubscribed, and we cannot always guarantee to offer a place to every applicant.
7. 'Home address' refers to the child's permanent home at the time of admission. Where the child lives with split parents who have shared responsibility, it is for the parents to determine which address to use when applying for a school. Proof of residency may be required at any time during or after the allocation process.
8. Where twins and triplets or siblings (brothers or sisters) are applying for the same year group and only one place is available, the remaining sibling/s will also be offered a place/s above the admission number.

